

RISK ASSESSMENT – TRA002


Subject of Assessment	Cleaning of Hard floors		
Task/Activity	Cleaning of hard floor		
Assessor	Matthew Lewis / Gaynor Parker	Location of Assessment	Various sites

Risk Rating Matrix (RR)	Likelihood (L)				
	Very unlikely to occur	Unlikely	Reasonably likely to occur (Medium)	Likely	Very Likely to occur (high)
Severity (S)					
Fatality; major injury or illness causing long term disability (High)	5	10	15	20	25
Major – more than 3 days	4	8	12	16	20
Injury or illness causing short term disability – less than 3 days	3	6	9	12	15
Minor- needing first aid	2	4	6	8	10
Other injury or illness (Low)	1	2	3	4	5

Ref	Hazards	Who is at risk?	Controls in place	L	S	RR	Adequately controlled?
1	Slips, trips and falls	Staff, Public	Leave floor as dry as possible. Wring out mop well before applying to floor. Care to be taken on stairwells and lobbies – signs out Wear sensible footwear. Re-mop floor with dry mop if necessary, tops of stairways etc.	2	2	4	Y

Ref	Hazards	Who is at risk?	Controls in place	L	S	RR	Adequately controlled?
2	Trip Hazard	Staff, Public	Place warning signs out when floor is wet. Equipment to be stored safely away after task.	2	2	4	Y
3	Chemical splashes	Staff	Add chemical to water to avoid splash backs.	2	2	4	Y
4	Cross contamination	Staff	Colour coding of mops, blue for general areas, red for toilets	1	2	4	Y
4	Manual Handling	Staff	See manual handling risk assessment.	1	2	2	Y
5	Vacuuuming	Staff, Public	See vacuuming risk assessment	1	2	2	Y

Hazard Ref	Additional control	Assigned to	Date Completed	L	S	RR

Date of Assessment	13/03/2019	Signature	
Review date	13/03/2020		